



Poster Session Announcement

Thursday, July 21

Exhibitor Showcase/Wine & Cheese Reception

Terrace Room, Auburn University Hotel and Conference Center (AUHCC)

5-7 pm

Set in a relaxed, informal atmosphere during the *Exhibitor's Showcase/Wine & Cheese Reception*, the Poster Session is an opportunity for teachers and hub personnel to exhibit posters of a "best practice" they employ or utilize for their team or hub.

Cash and Prize Awards

Posters will be judged and prizes awarded:

1st Place – \$300

2nd Place – \$200

3rd Place – Parallax Boe-Bot Robot Kit - \$135 value (www.parallax.com)

Poster Requirements

- **Size.** 30"x40" foam board; it can be displayed in landscape or portrait format.
- **Heading.** The first line is the presentation title; lettering must be at least 2" in size. The second line has the name(s) of the presenter(s) and their school or hub; lettering can be less than 2" in size.
- **Lettering.** All lettering should be easily legible at a distance of 4 – 6 feet.
- **Content.** The content should be easily understandable and as self-explanatory as possible. Printed, 8.5" x 11" copies of the abstract or PowerPoint slides cannot be used as the main content of poster.

Poster Preparation

- Presenters have two options for preparing their poster:

Option 1: Prepare your poster in advance and bring it to the reception.

Option 2: Prepare your poster material in advance and assemble your poster prior to the reception. We will have foam board and mounting materials (push pins, thumbtacks, scissors, stapler, and double-sided tape) for you to use.

If you choose Option 2, contact Regina Halpin, Program Chair, at rhalpin@auburn.edu to reserve your foam board. **NOTE:** you need to be at the reception **by 4:15** to allow time for completing your poster.

- One easel will be provided for each presenter.

Presentation Information

- **Presentation.** Presenters should prepare a brief overview of their poster to share with those visiting their exhibit. They may also want to have their business cards and a sign-up sheet available for those who want additional information.
- **Handouts.** Presenters must provide their own handouts (50-100 copies of each). At a minimum, one (1) handout should be provided that is a summary of the poster and includes the presenter's contact information. Additional handouts may also be provided. Due to space constraints, presenters will share one skirted table for handouts.
- **Photocopying.** Photocopying services are not available at AUHCC. However, the Student Center, where Thursday's conference sessions are being held, does have a copy center on the 1st floor.
- **Abstract and Handouts.** Presenters must submit a copy of their full abstract and handouts on a jump drive at registration, where it will be downloaded and returned. The materials will be included on the conference CD.
- **Set-Up.** Presenters must be completely set-up by 4:45.
- **Clean-Up.** Presenters are responsible for removing all materials, trash, etc. at the end of the session.

Contact: Regina Halpin, Program Chair
rhalpin@auburn.edu